

How Can They Hear Inc. is designed to spread salvation to the world by many different entities.

# **How Can They Hear Movement Organization**

## **Policy**

## I. <u>Defining of Administrators</u>

How Can They Hear Movement's administrators are the CEO/President and COO/Vice President of the movement/business. The administrators hold complete authority over every decision made concerning the movement/business. This includes, but is not limited to: Finances, Legal Matters, Business, etc.

#### II. <u>Defining of Leaders</u>

How Can They Hear Movement's leaders are those who are given the task to oversee their own evangelistic outreach team. Leaders may be given clerical tasks by administrators only. These tasks may be, but are not limited to, media brush ups, assigned event management, and/or ministry communication. Leaders are not paid. Meaning every task is voluntary.

Leaders do not hold complete authority over any decisions regarding How Can They Hear Inc(Policy Section I). Administrators reserve the right to remove leadership status at any moment. Please refer to the HCTHM Leadership Manual for information on removal protocol.



## III. Stationary and Non-stationary Evangelistic Outreach Ministries

How Can They Hear Movement has two evangelistic outreach ministry layouts.

## Non -Stationary Evangelistic Outreach Ministry:

- A. Evangelistic teams that are sent out to be a help aid to the church. Their goal is to preach the gospel, gather lost souls, and to place them in a church home for spiritual development and growth.
- B. These teams will host revivals, services, bible studies, etc. Their duty is to develop connections with local ministries to provide a safe place for new converts. The leader of this evangelistic ministry will be required to analyze the doctrine of each house in comparison with the How Can They Hear Movement's to make sure that the soul is being biblically and properly matured.

#### **Stationary Evangelistic Outreach Ministries:**

A. These are evangelistic teams and or a leader who are now held accountable for physical church plants. This is a place where people can be shepherded, trained, and equipped to do the work of ministry.

All ministry types are subjected to a leader and all leaders and extended members are to adhere to policies and are subjected to agreeing to the policy and disclaimer document at point of interaction in all regards. Leaders are held responsible for their ministry branch and are responsible for fulfilling the policy in totality at all times when handling obstacles and situations concerning How Can They Hear Movement evangelistic outreach ministries.

## IV. <u>Defining of Members</u>

How Can They Hear Movement extends the opportunity of membership. There is no cost for membership. Members are those who are placed under HCTHM leaders who undergo the HCTHM Developmental Track to do evangelistic outreach. Members are presented rungs to leadership after deemed ready by administrators or senior leaders. (**Refer to HCTHM Leadership Manual for the differentiation between levels of leaders.**)



## V. <u>Defining of Outside Volunteers</u>

Volunteers are those who volunteer with HCTHM to help do a particular task (online and in-person events, cleaning, etc.) They are **not** a part of HCTHM in any capacity (This includes all extensions of HCTHM such as leadership, membership, etc.). All volunteers will be asked to sign a form of consent for volunteership.

#### VI. Collection of Information

How Can They Hear Movement (HCTHM) obtains many avenues for data collection employed to assist in contacting those (Registeree for Membership of HCTHM, We Can Hear You Movement advocacy assistance, Extension of Salvation, and/or Deliverance Sessions) for and with the intent for ministry purposes only unless deemed necessary for other use upon rising concern.

This entity uses the extensions currently: **Google Forms, Gmail, Calendly Forms, Wix Forms, Google Sheets, and Telegram.** The information stored is, but not limited to: first and last name, location, phone number, email, age, personal, spiritual, medical, psychological information and testimonials of survivorship pertaining to abuse upon request.

The How Can They Hear Movement's website ( <a href="www.HCTHM.net">www.HCTHM.net</a> ) collects location and website history/trail while on the website. This information is live.

How Can They Hear Movement stores all emails threads, direct messages and calls (administration's personal and business and HCTHM social media pages), text messages (Telegram and personal and business phone text messages), phone call log (Telegram and personal and business phone calls), video and pictures from all video calls, and recordings regarding Sex abuse advocacy, deliverance and counseling sessions.



#### VII. Confidentiality

- A. All conversations that are recorded and stored such as audio, email, video, or text, regardless of the platform, will remain private and confidential amongst the administrators and the involved party, unless you are 17 and under and have rendered information that one is enduring harm of any nature that needs to be legally reported.
- B. All recorded and stored conversations that are stored can be yielded for legal purposes if deemed necessary.
- C. Any recorded video or photos taken based upon permission of the involved party will be used for spiritual edification purposes only on our website and social media platforms (Tik Tok, Facebook, Instagram, YouTube, Twitter, etc). Permission can be given through any of our official Google forms, Calendly forms, Wix forms, email, text, video, audio, etc
- D. In regards to HCTHM Deliverance sessions, there is a section of the Deliverance Session Form via Calendly form that ask, "Are you willing to have portions of your session recording released for media purposes, but not limited to such for spiritual edification for the body of Christ and those who want to learn more about deliverance?" One is also reminded, "You would reserve the right to request your identity to remain anonymous and facial features could be blurred." The form prompts each subject to answer Yes or No. The answer given in the most recently submitted form is honored upon the deliverance session via Zoom or in-person. After each session ends each subject is for the second time questioned on their preference for recording usage.

The answer given at that time <u>overrides</u> the answer on the Calendly form for a deliverance session whether the same or different. Each subject additionally is made aware in the beginning that all sessions are recorded beginning to end regardless of media release preference. All subjects are responsible for indicating to what extent they want their identity and facial features protected and/or altered. If no indication is given, HCTHM will move at its own discretion.

- E. In the instance one desires not to be recorded, HCTHM reserves the right to withdraw services. All sessions must be recorded for safety and legal purposes upon entrance of location or Zoom and/or phone call.
- F. Concerning We Can Hear You confidentiality policy extends, and can cease when legally deemed necessary for any individual if administration deems necessary.



#### VIII. Communication

How Can They Hear Movement communicates with others through Telegram, Gmail, Wix Chat, and with specified clearance of personal phone numbers of administration. All How Can They Hear Movement administration and leader email addresses are in the format:

Name.hcthm@gmail.com and the emails will have a uniform signature designed and required by administration. Hcthm.deliverance@gmail.com, Howcantheyhear1@gmail.com, and Hcthm.events@gmail.com are only used for important communication, business, and confirmation and approval of appointments online and in-person events.

HCTHM administration is required to respond to emails and messages within 72-hours unless there is an emergency where we must respond at a later time. This means that all responses are not deemed for immediate response.

- A. All video or audio calls require both parties to be stationary in a self-deemed safe location. HCTHM also requires all parties, regardless of the platform employed, to be 18 years or older or 17 years old or younger with the permission of a legal parent/guardian.
- B. All chats that are under the How Can They Hear Movement, regardless of the platform employed, require all parties to be <u>18 years or older or 17 years old or vounger with the permission of a legal parent/guardian</u>.
- C. Administration **personal phone numbers** are not to serve as a contact point or used unless permission is granted by the administration.
  - a. The Business phone number is (912) 622-3355
- D. All conversations, no matter the degree, must be held via Telegram, Gmail, and/or Zoom.
- E. All How Can They Hear Movement chats and Zoom calls are required to be either created/started by administration. If any chat is started and created, whether it be by a leader or member of HCTHM or anyone from any entity of HCTHM, it must be cleared by administration.
- F. How Can They Hear Movement obtains social media accounts across many platforms. It is to be noted that HCTHM will never ask for money/ donations or personal/sensitive information through direct messages or unverified emails.



## IV. Giving and Donations

How Can They Hear Movement only uses the giving stations present on our official website (<u>www.HCTHM.net/donate</u>.) The avenues of giving and donating are: Mail (Money orders, Checks, Cash, etc.), Cashapp, Go Fund Me, or in hand cash exchange.

The movement/business financial department is separated into 3 categories: **Business**, **Travel**, **and Mission**:

- A. The <u>Business category</u> is set aside for social media expenses, legal expenses, merchandise, etc.
- B. The <u>Travel category</u> is set aside for administration lodging, gas, plane tickets, train tickets, transportation rental, food expenses, etc.
- C. The <u>Missions category</u> is set aside for feeding the hungry, clothing the naked, providing shelter for the homeless, sowing into desired organizations, evangelistic event expenses, etc.
- D. All giving, expenses, and profit are recorded and documented in the HCTHM Financial Ledger.

#### V. We Can Hear You

Please read the entire policy, as this section includes everything covered (with some repetition).

## **Confidentiality**

- A. All conversations that are recorded and stored such as audio, email, video, or text, regardless of the platform, will remain private and confidential amongst the administrators and the involved party, unless you are 17 and under and communicated with HCTHM with parental/legal guardian permission and have rendered information that one is enduring/endured harm of any nature that needs to be legally reported.
- B. All recorded and stored conversations that are stored can be yielded for legal purposes if deemed necessary.



C. Any recorded video or photos taken based upon permission of the involved party will be used for spiritual edification and advocacy purposes only on our website and social media platforms (Tik Tok, Facebook, Instagram, YouTube, Twitter, etc). Permission can be given through any of our official Google forms, Calendly forms, Wix forms, email, text, video, audio, etc

## **Nature of being Anonymous**

- A. To be anonymous is to be defined as being in communication with HCTHM without disclosing name and location upon request. One must be personally aware that third party entities may share name and contact information without HCTHM seeking to gain such information. We are not responsible for the disclosing of information if such were to occur.
  - a. To assist, HCTHM recommends, without necessity, that one calls from a number that is not associated with personal identity and that emails are sent from an account not registered with name and personal information.
- B. Individuals who are eligible to come forward in an anonymous fashion are those who are 18 years and older.
- C. To iterate, videos that are shared will be used and released on public platforms that is listed in our policy above to publicly help advocate and support victims of sexual abuse on their healing journey. No video will be rendered if one chooses to be anonymous.

#### **Media and Statement Release**

- A. No content or statements of any kind will be released unless it is verified that the individual is 18 years or older and HCTHM has been permitted and authorized.
- B. If an individual is 17 years or younger and wishes to release content and/or statements, parental/legal guardians must authorize and give permission for any media and/or statements to be released by HCTHM.
- C. Media may be exchanged with outside volunteers once the media has been first released by HCTHM administration.

## **Licensed Professionals**

A. The We Can Hear You Movement is not a substitute or an entity that serves as a licensed physician, legal counsel, and/or psychological/psychiatric professional. We do not hold the authority and the licensure to give any such advice, direction, and/or instruction. Every party that interacts with the We Can Hear You Movement are highly encouraged



to seek professional assistance pertaining to any legal, medical, and/or psychological intervention. We are not liable for any failure to seek proper assistance or injury/death of any kind and nature.

\*\*IN THE CASE OF AN EMERGENCY CALL 911. WE DO NOT SERVE AS EMERGENCY ASSISTANCE.

## **Disclaimer**

## I. How Can They Hear Movement Liability

The administrators, leaders, and members of How Can They Hear Movement are not liable for any occurrences that are stated and mentioned in this document in totality.

#### **II.** Collection of Information

When one engages with and enrolls in any extension the How Can They Hear Movement employs, one is agreeing to the fact that certain information is stored in the manner and for the causes as stated in the <u>Policy</u> section of this document. How Can They Hear Movement, in the moment of engagement with its used extensions and conversation, is released from liability from obtaining information on a subject.

#### III. Communications

Any communications outside of the listed avenues used in the <u>Policy</u> are unverified by the administrators of HCTHM and there is **no liability** for occurrences between the subject(s) and How Can They Hear Movement.

Any form of communication that does not reflect the authentic format of names, signatures, and emails can not be used for proof of liability.



Any form of communication that was not created, cleared, or does not have a verified administrator a part of it can not be used to hold How Can They Hear Movement or any of its extensions as liable for any illegal and/or detrimental incidents of any kind.

How Can They Hear Movement is not a substitute for 911 assistance and/or professional/licensed help. If HCTHM is contacted and there is no response, no part or person is liable for any illegal and/or detrimental incidents of any kind.

HCTHM employs **age restrictions** and requires subjects to be **honest**. <u>Persons under 18 years old are ineligible to sign and uphold contracts</u>. If we suspect or detect false age representation, we reserve the right to remove the subject immediately and are not liable for any occurrences that have happened that are illegal and/or detrimental.

If any inappropriate material/media is sent out in any form of communication, HCTHM is not liable for any illegal occurrence and/or damages and reserves the right to remove all subjects and the material/media.

How Can They Hear Movement has a zero-tolerance for bullying, harassment of all kinds, illegal activity, discrimination of sex, race, ethnicity, sexuality, and/or gender, and copying and using material without consent. If anything that is concerning/alarming, life threatening, dangerous, or illegal arises, you are aware it is your responsibility to gauge (determine) whether to immediately contact legal forces or the administrators of HCTHM. If you are the executor of the listed things above, you acknowledge that HCTHM administrators will to the fullest and necessary extent handle the occurrence whether legal or the removal of all access to the entity.

## III. Giving and Donating

How Can They Hear Movement is not responsible or liable for any lost funds of any currency given through any of the listed giving avenues/platforms. We are not required to refund any amount in such an occurrence. We also reserve the right to negate where any of the funds go.

If any donation is lost in mail/shipping we are not liable for such loss and are not required to refund the amount.

HCTHM is not liable for third party error to any extent.



#### IV. Deliverance and Counsel

How Can They Hear Movement is not liable for any damages, injuries, sicknesses, or fatalities that may occur during and/or after any deliverance or counseling session is conducted; whether in-person, via phone call, or video call. By setting a date and attending a deliverance session you are agreeing to the terms stated above. In addition, you agree to the fact that How Can They Hear Movement does not substitute for professional consultations (Physicians, Psychologists, Lawyers, etc). If you desire to refrain from advice, counseling, medical treatment(s) given from a licensed professional, please consult the appropriate professional(s) for further directions. All sessions are recorded no matter the confidentiality preference.

#### V. Events

How Can They Hear Movement engages in corporate fasting which includes, but is not limited to restriction of food intake. Every subject that engages in HCTHM reserves the right to not participate in fast and end at any determined time. To no extent is corporate fasting required to be a part of the movement. If any accident, sickness, or death occurs due to fasting, HCTHM is not held liable for any part of the occurrence. It is encouraged that people get cleared by a licensed medical professional if needed.

How Can They Hear Movement hold baptisms and we are not held liable for any incident, death, or trauma caused due to the absence of requested information. Before every subject is baptized in water we ask about phobias, swimming capabilities, and medical issues. No baptism is conducted without consent and is optional.

How Can They Hear Movement is not liable for any incident, death, injury, online behavior, or illegal occurrences whether an in person or online event. If travel is required, HCTHM is also not liable for any incident, death, or injury.

The policies and disclaimers are effective immediately upon signature and display. The policies and disclaimers are subject to change at any moment and it is the responsibility of all parties interacting with How Can They Hear Movement to stay abreast of the amendments.

Salena L. Manies

**CEO & President of HCTH Inc.** 

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COO & Vice President of HCTH Inc.

